Mina Farahbod

www.minafarahbod.com | minaafarahbod@gmail.com

Work Experience

Volunteer

Vidiots Foundation, August 2026 - present

- Assists with cataloguing and organizing physical media that was donated to the organization
- Manages and records several titles under an organized cataloguing system

Volunteer and Graphic Design Intern

The Frida Cinema, July 2025 - November 2025

- Assisted with front-of-house operations at an independent non-profit cinema
- Collaborated and communicated with a team of co-workers to help keep operations running smoothly
- Fostered community and engagement among customers by communicating the Frida Cinema's story and purpose
- Created posters and promotional graphics for the official social media

Sales Associate

Open Market OC, November 2023 - March 2025

- Ensured customer satisfaction and loyalty by providing high-quality customer service
- Worked and collaborated efficiently with a team of co-workers in a fast-paced environment
- Maintained store cleanliness and ensured that all store displays were organized and coordinated properly
- Ensured sales goals were met each day and updated the tracking spreadsheet accordingly

Community Relations Coordinator

Women in Animation at Chapman University, January 2023 - May 2023

- Oversaw community outreach and helped make connections amongst members of Chapman's WIA chapter
- Helped organize, plan, and lead club activities with a team of board members
- Managed the club's communication outlets and fostered an inclusive and engaging environment for club members

Co-Director and Head Designer

Death Finds a Way (Thesis Film), February 2022 - May 2023

- Created storyboards and designed characters, props, and backgrounds for a student thesis production
- Co-directed the film, created layouts, and completed rough animation with another student in a collaborative effort
- Organized tasks for a team of student volunteers and kept track of completed tasks through spreadsheets
- Maintained strong time management skills and ensured that production deadlines were met on time

Education

Chapman University, Class of 2023

BFA in Animation and Visual Effects, Minor in Advertising

St. Margaret's Episcopal School, Class of 2019

High school diploma

Skills and Software

- Adobe Suite (Photoshop, After Effects, Premiere Pro, Indesign)
- Toonboom Suite (Harmony, Storyboard Pro)
- Procreate for the iPad
- Google Suite (Docs, Sheets, Drive)
- Microsoft Office Suite (Word, Excel, Powerpoint)
- **Soft Skills:** Problem-solving, customer service, organization, data entry, communication, teamwork